



**Cabinet**  
11 December 2017

**Report from the Strategic Director  
of Regeneration and Environment**

**Authority to Award Contract for CCTV Supplies and Services**

<b>Wards Affected:</b>	All
<b>Key or Non-Key Decision:</b>	Key Decision
<b>Open or Part/Fully Exempt:</b> <small>(If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)</small>	Part Exempt - <b>Appendix 1 is Not for Publication</b> as it contains the following category of exempt information as specified in Paragraph 3, Schedule 12A of the Local Government Act 1972, namely: <i>"Information relating to the financial or business affairs of any particular person (including the authority holding that information)"</i>
<b>No. of Appendices:</b>	1
<b>Background Papers:</b>	None
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**1.0 Purpose of the Report**

- 1.1 This report requests authority to award contracts as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.

**2.0 Recommendation**

- 2.1 That Members award the contract for Upgrade of CCTV Equipment - Supplies and Services to Tyco Fire and Integrated Solutions (UK) Ltd. for a period of two years with a possible one year extension for a maximum sum of £2.3m dependant on the specific CCTV equipment required on individual sites during installation.

### 3.0 Detail

#### ***Background***

- 3.1. The Council operates over 200 CCTV cameras from its control room at Brent Civic Centre. CCTV cameras primarily make Brent safer, giving confidence to the community but are also used for traffic and parking enforcement, housing and fly tip monitoring, environmental ASB, gathering public protection intelligence etc. Therefore the Council relies significantly on the systems for operational purposes and resident safety. The vision for a safer, cleaner, greener Brent is directly linked to Brent's CCTV going forward.
- 3.2 A report concerning Brent's CCTV system was considered by Cabinet on 13 March 2017. This listed the benefits and options open to the Council for upgrading the CCTV system and Cabinet agreed the recommendation to procure new digital CCTV equipment using a framework agreement established by Eastern Shires Purchasing Organisation (ESPO), namely the Security and Surveillance Framework Agreement.
- 3.3 Upgraded digital CCTV equipment will replace outdated equipment which had high operating costs, notably transmission and maintenance costs. Brent's present CCTV infrastructure is not only using dated technology but is also falling apart due to lack of investment, with some cameras over 20 years old, despite only been designed to last 15 years.
- 3.4 Upgrading to digital CCTV equipment will make immediate savings and help the service to adapt to a more challenging economic environment. It will also open opportunities for income generation via monitoring CCTV for Registered Social Landlords, as well as other partner arrangements with neighbouring boroughs and private organisations to minimise any maintenance and management costs. At present, the service's analogue technology and infrastructure does not allow these possibilities and options to be addressed.
- 3.5 Benefits of a digital 'IP enabled' system include:
  - **Enhanced recording capabilities** - Increased intelligence and enforcement.
  - **Greater flexibility** - to move cameras and at minimal cost.
  - **Sharing services** - reducing transmission costs to become cost neutral.
  - **Increased income** - monitoring Registered Social Landlord (RSL) CCTV.
  - **Reduced maintenance costs** - new infrastructure requiring less maintenance.
  - **Increased community safety, increased environmental cleanliness** – positively affecting community reassurance.
- 3.6 The impact of CCTV operations are diverse and wide-spread, both keeping Brent residents safe, supporting criminal justice, the night-time economy, and generating income.

### ***The Tender Process***

- 3.7 Having obtained Chief Legal Officer approval confirming the use of the ESPO Framework Agreement No 628 15 for the supply of Security and Surveillance equipment and Services was legally permissible, Officers conducted a further competition amongst suppliers on Lot 1A which covered design consultancy supply installation commissioning servicing and maintenance of public space CCTV.
- 3.8 Further competition documentation was issued to all suppliers on Lot 1A using the London Tenders Portal on 18<sup>th</sup> September 2017. Contractors were provided with an outline specification and details of the tender approach and were invited to submit tenders using the Council's Electronic Tendering Facility.
- 3.9 The tendering instructions stated that the contract would be awarded on the basis of the most economically advantageous tender and that in evaluating tenders, the Council would have assign a weighting of 50% for price and 50% for Quality. The following criteria made up the Quality Criteria:
- Functional Specification 7%
  - Installation methodology 7%
  - Project Management and Team 4%
  - Design and Installation Method statement 4%
  - F.A.T. and S.A.T. documentation 3%
  - Supply Chain Management 3%
  - Resource Management 3%
  - Legislative Compliance 3%
  - Defects Liability 3%
  - Efficiencies through New technology 3%
  - Social Value 10%

### ***Evaluation Process***

- 3.10 The tender evaluation was carried out by a panel of officers from the Regeneration and Environment Department. Specialist technical advice on submissions was provided by the Council's external technical advisor.
- 3.11 All tenders had to be submitted electronically no later than 12 Noon on Friday 13<sup>th</sup> October. Tenders were opened on 17<sup>th</sup> October 2017 and one valid tender was received. Each member of the evaluation panel read the tender using evaluation sheets to note down their comments on how well each of the award criteria was addressed.
- 3.12 The panel met on 17<sup>th</sup> October 2017, and the submission was marked by the whole panel against the award criteria. It will be noted that the submission scored highly in relation to the quality criteria, scoring 41% out of a possible 50%. Officers therefore had no concerns as to quality. With regard to price, the tenderer bid the sum of £2.3m, being a maximum cost and dependant on the specific CCTV equipment required on individual sites during installation. As there was only one bid, the bid scored full marks. In order to be satisfied as to

the competitiveness of the price bid however, Officers took advice from the Council's Technical Consultant and compared market prices for digital CCTV equipment. The tendered price was very close to the pre-tender estimate.

- 3.13 The name of the tenderer was Tyco Fire and Integrated Solutions (UK) Ltd. The full scores received by the tenderer are included in Appendix 1. Officers recommend the award of the contract to Tyco Fire and Integrated Solutions (UK) Ltd.
- 3.14 It is proposed that the contract will commence on 1<sup>st</sup> January 2018 for a period of 24 months with an option to extend for a further one year.

#### **4.0 Financial Implications**

- 4.1 Approval of the recommendation stated in paragraph 2.1 above to enter into contract with 'Tyco Fire and Integrated Solutions (UK) Ltd' to upgrade CCTV equipment, will commit the Council to £2.3m expenditure. This expenditure is an approved capital expenditure item within the Council's capital programme and will be wholly spent in 2018/19.
- 4.2 The contract is expected to deliver £65k procurement savings to be achieved from efficiency gains of using up to date technology and a reduction of BT line rental costs.

#### **5.0 Legal Implications**

- 5.1 The estimated value of this contract (£2.3m) over its lifetime is higher than the EU threshold for services or supplies contracts which currently is £164,176. The award of this contract therefore falls within the remit of the Public Contracts Regulations 2015 (the "EU Regulations"). The award is subject to the Council's own Standing Orders in respect of High Value contracts and Financial Regulations and Cabinet authority is required to award this contract as set out in Standing Order 86(e).
- 5.2 Officers in paragraph 3.2 have explained that in order to procure this contract they used ESPO Framework Agreement No 628 15 for the supply of Security and Surveillance equipment and Services - the ESPO Security and Surveillance Framework Agreement has been used. This framework is available to all public sector bodies.
- 5.3 The Council's Contract Standing Orders state that no formal tendering procedures apply where contracts are called off under a framework agreement established by another contracting authority, where call off under the framework agreement is approved by the relevant Chief Officer and provided that the Chief Legal Officer has advised that participation in the framework is legally permissible. Legal Services have reviewed the ESPO framework used and is able to confirm that participation under this framework is legally permissible.

#### **6.0 Equality Implications**

- 6.1 The proposals in this report have been subject to screening and officers believe that there are no diversity implications.

## **7.0 Consultation with Ward Members and Stakeholders**

- 7.1 Key stakeholders and members have been updated throughout the initial proposal for and development of the CCTV upgrade. Members were invited to make a decision on whether the upgrade should go ahead using Capital Investment, and other key stakeholders were involved in the determining the benefits and opportunities an upgrade could bring the council and residents should the recommendation for an upgrade be upheld.
- 7.2 A member's session regarding how the CCTV upgrade links to the wider 'Safer Brent' agenda is scheduled for 20<sup>th</sup> November 2017.

## **8.0 Human Resources/Property Implications (if appropriate)**

- 8.1 There are no implications for Council staff arising from this contract.

## **9.0 Public Services (Social Value) Act 2012**

- 9.1 In procuring the contract, Officers have had regard to the Public Services (Social Value) Act 2012 given the contract involves both services and supplies. Social Value was one of the evaluation criteria used to evaluate bids and organisations were invited to propose initiatives as part of their bid for supporting local communities, local businesses and the local environment. The preferred bidder has indicated that it would utilise local suppliers and businesses, as well as offering apprenticeships and training opportunities to local residents.

**Report sign off:**

**AMAR DAVE**

Strategic Director of Regeneration and Environment